

**ROSLYN UNION FREE SCHOOL DISTRICT  
Meeting of the Board of Education**

**Tuesday, April 18, 2023**

**8:00 P.M.**

**Administration Building – Board Room**

**MINUTES**

Meryl W. Ben-Levy, President  
Michael Levine, Vice President  
David Dubner  
Alison Gilbert  
Robert Koonin  
David Seinfeld  
Bruce Valauri

**ALSO PRESENT**

|                    |  |
|--------------------|--|
| Allison Brown      | Superintendent   |
| Susan Warren       | Assistant Superintendent for Business and Administration |
| Michael Goldspiel  | Assistant Superintendent for Secondary Education         |
| Karina Báez        | Assistant Superintendent for Primary Education           |
| Nancy Carney Jones | District Clerk   |

**ABSENT**

|               |                  |
|---------------|------------------|
| Lindsay Cohen | Student Delegate |
|---------------|------------------|

**7:30 p.m. - Executive Session**

Pursuant to Public Officers Law, Section 105, duly moved, seconded, and carried by a vote of 7-0, that the Board of Education adjourns to Executive Session at 7:30 p.m., to discuss personnel matters.

The Executive Session adjourned at 7:58 pm.

The Board reconvened in Public Session in the Administration Board Room at 8:07 p.m.

**8:00 p.m. - Board of Education Meeting**

Preliminary Announcements  
Emergency Procedures  
Cell Phones

**Pledge of Allegiance**

Recommendation to accept the Treasurer's Report for February 2023 (**Attachment T**)

**Ms. Ben-Levy moved, seconded by Dr. Valauri carried by a vote of 7-0, to accept the Treasurer's Report for February 2023.**

Recommendation to accept the minutes from the following meeting(s):  
March 23, 2023

**Ms. Ben-Levy moved, seconded by Mr. Dubner, carried by a vote of 6-0 (Mr. Levine abstained), to accept the minutes for March 23, 2023.**

### **Board President's Comments**

Ms. Ben-Levy welcomed everyone back from spring recess. She spoke about Governor Hochul's proposed state budget including the housing compact and the impact it would have on our schools and local communities. Ms. Ben-Levy shared with the Board that she spoke at a press conference during the break to bring to the attention of the community the impact the housing compact and the removal of local control over zoning would have on additional unfunded mandates to school districts and the community's natural resources. This evening the Board will be adopting the 23-24 budget to present to the voters. Ms. Ben-Levy commented that we are adopting the budget for voters' approval without the final numbers from New York State school aid. The New York State budget's deadline was April 1 and the State is still in negotiations.

### **Superintendent's Comments**

Ms. Brown announced the final proposed budget has a budget-to-budget increase of 4.36% and a tax levy of 2.57% a decrease from the budget presented in March that had a budget-to-budget increase of 4.43% and a tax levy of 2.65%. These reductions are due to additional retirements and further revisions of the budget. Ms. Brown spoke about the fluidity of student enrollment and the impact it has on the school budget. Since the last board meeting the district has had 10 additional students, enroll in classes. She is anticipating additional enrollment over the coming months, especially during the summer when most new residents move in. In addition, Ms. Brown explained there are contingency teaching position in the budget to manage the class sizes due to changes in enrollment.

Ms. Ben-Levy reminded the Board that over 200 students enrolled during COVID and the Board needs to be aware of the enrollment to maintain the superintendent's guidelines as it refers to class size.

Ms. Ben-Levy discussed agenda item BOE.3 (a) to approve the Nassau BOCES budget. She recommended that the Board vote yes for the BOCES budget – with the caveat that the BOCES administrative costs have increased dramatically and that BOCES needs to be mindful of the tax levy limit, the school districts are required to meet and what the community can bear as costs. Mr. Seinfeld thanked Ms. Ben-

Levy for discussing this issue.

### **Student Delegate's Comments**

Ms. Cohen was not in attendance this evening.

### **PUBLIC COMMENT Limited to Agenda Items ONLY**

(Will be limited to ½ hour, no more than 2 minutes per speaker. One speaker per topic).

Though not required by law, the Roslyn Board of Education invites public comment during its meetings. Please fill out an index card with your name, address and comment topic. Citizens will be recognized by the presiding officer. Please direct all comments to the Board. This is not a time for citizen-to-citizen exchanges. We ask that comments not include the names of students or staff members, and comments are not permitted with respect to confidential matters. Please also be reminded that Board meetings are designed by law to facilitate the school district's business and provide for public Board deliberations. Thank you

No public comment.

**Ms. Ben-Levy requested to take the Personnel section out of order.**

**Ms. Ben-Levy moved, seconded by Mr. Levine, and carried by a vote of 7-0, to take a personnel item out of order.**

Ms. Ben-Levy recognized and welcomed the new Department Chairperson of Social Studies - Kristy Faulkner appointed this evening.

Ms. Faulkner thanked everyone and expressed her excitement to be working in the Roslyn School District.

**Ms. Ben-Levy made a motion to move the agenda and agenda addendum as a consent agenda with the exception of Personnel.**

**Ms. Ben-Levy moved, seconded by Mr. Dubner, and carried by a vote of 7-0, to move the agenda and agenda addendum as a consent agenda with the exception of Personnel.**

**Ms. Ben-Levy moved, Mr. Koonin seconded and carried by a vote of 7-0, to adopt the agenda and the agenda addendum as a consent agenda with the exception of Personnel.**

### **ACTION ITEMS**

Action may be taken for each individual resolution or by the titled subgroups. Bracketed information following resolutions is not part of the Board's official action and does not become part of the official record.

### **PERSONNEL:**

**ALL PERSONNEL APPOINTMENTS LISTED ARE FUNDED IN THE CURRENT BUDGET UNLESS OTHERWISE NOTED**

**P.1.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of

absence as detailed in the Personnel Action Reports attached as **(Attachment P.1 Professional)**

**P.2.** It is the recommendation of the Superintendent of Schools that the following resolution be adopted:

**RESOLVED**, that the Roslyn Board of Education approves the appointments, resignations, terminations, elimination of positions, transfers, and leaves of absence as detailed in the Personnel Action Reports attached as **(Attachment P.2 Classified)**

**P.3.** Recommendation to approve the Adult Education Instructor Salaries attached as **(Attachment P.3)**

**Addendum**

**P.1 Professional**

| Item | Name               | Action      | Position / Replacing | Location | From                       | To                       | Tenure Area | Certification / Class / Step / Salary |
|------|--------------------|-------------|----------------------|----------|----------------------------|--------------------------|-------------|---------------------------------------|
| 55   | Kristopher Schmitt | Appointment | .2 Overage (Science) | MS       | On or About April 21, 2023 | On or About May 19, 2023 |             | Per RTA Contract                      |
| 56   | Diane Triebe       | Appointment | .2 Overage (Science) | MS       | On or About April 21, 2023 | On or About May 19, 2023 |             | Per RTA Contract                      |
| 57   | Ali Sparaco        | Appointment | .2 Overage (Science) | MS       | On or About April 21, 2023 | On or About May 19, 2023 |             | Per RTA Contract                      |
| 58   | Jenna Ruber        | Appointment | .2 Overage (Science) | MS       | On or About April 21, 2023 | On or About May 19, 2023 |             | Per RTA Contract                      |
| 59   | Adam Kohart        | Appointment | .2 Overage (Science) | MS       | On or About April 21, 2023 | On or About May 19, 2023 |             | Per RTA Contract                      |

**BUSINESS/FINANCE:**

**ALL ITEMS ON THE BUSINESS/FINANCE PORTION OF THE AGENDA ARE WITHIN THE BUDGET UNLESS OTHERWISE SPECIFIED**

**B.1.** Recommendation to approve the following contracts and to authorize the Board of Education President to execute (those contracts marked with an asterisk have been prepared pursuant to a previous award of an RFP or bid):

- (i) Contractor: Seneca Consulting Group, Inc.  
Services: Consulting services for compliance with the Affordable Care Act for the period July 1, 2023 through June 30, 2024

- Fees: Total estimated to be \$20,000.00  
(Agreement is subject to review and approval by District counsel)
- (ii) Contractor: Garden City Union Free School District  
Services: Health and Welfare Services for 4 students attending out of district schools for the 2022-2023 school year  
Fees: \$1,147.63 per student  
Total estimated to be \$4,590.52
- (iii) Contractor: South Huntington Union Free School District  
Services: Health and Welfare Services for 1 student attending out of district schools for the 2022-2023 school year  
Fees: \$849.10 per student  
Total estimated to be \$849.10
- (iv) Contractor: Jericho Union Free School District  
Services: District of Location Special Education Services for IEP service requirements for 1 student residing in Roslyn attending private school in Jericho for the 2021-22 school year  
Fees: Total estimated to be \$1,308.32

Recommendation to **amend** the following contract (v) which was approved by the Board of Education on May 5, 2022 (item B.1. (i)):

- (v) Contractor: Manhasset Public Schools  
Services: District of Location Special Education Services for IEP service requirements for 4-3 students residing in Roslyn attending private school in Manhasset for the 2021-22 school year  
Fees: Total estimated to be ~~\$7,500.00~~ \$10,628.49

Recommendation to **amend** the following contract (vi) which was approved by the Board of Education on June 23, 2022 (item B.1. (xxxvii)), amended on November 17, 2022 (item B.1. (vi)), and amended again on February 16, 2023 (item B.1. (iv)):

- (vi) Contractor: Keeping Your Books  
Services: Consulting services for District Accountant/Accounts Payable for 2022-23  
Fees: Total estimated not to exceed ~~\$20,000.00~~ \$25,000.00  
(Agreement is subject to review and approval by District counsel)

**B.2.** Recommendation to approve **2022-23** general fund appropriation requests:

| <u>FROM BUDGET CODE</u> |                 | <u>AMOUNT</u>     |
|-------------------------|-----------------|-------------------|
| 1680-200-03-9000-311    | COMPUTER EQPT   | \$5,947.23        |
|                         | <b>Subtotal</b> | <b>\$5,947.23</b> |

| <u>TO BUDGET CODE</u> | <u>AMOUNT</u> |
|-----------------------|---------------|
|-----------------------|---------------|

|                      |                         |                   |
|----------------------|-------------------------|-------------------|
| 1680-490-03-9000-311 | CENTRAL DATA BOCES SVCS | \$5,947.23        |
|                      | <b>Subtotal</b>         | <b>\$5,947.23</b> |

REASON FOR TRANSFER REQUEST: To allow for the purchase of (2) Epson DS-30000 scanners for document retention through BOCES to allow us to receive aid.

**B.3.** Recommendation to approve **2022-23** general fund appropriation requests:

| <u>FROM BUDGET CODE</u> |                 | <u>AMOUNT</u>       |
|-------------------------|-----------------|---------------------|
| 9060-800-03-9000-303    | MEDICAL INS ADM | \$253,118.61        |
|                         | <b>Subtotal</b> | <b>\$253,118.61</b> |

| <u>TO BUDGET CODE</u> |                        | <u>AMOUNT</u>       |
|-----------------------|------------------------|---------------------|
| 1620-423-03-9000-310  | FUEL OIL – DIST        | \$ 45,000.00        |
| 1620-424-03-9000-310  | NATURAL GAS - DIST     | \$ 25,000.00        |
| 1620-425-03-9000-310  | ELECTRICITY - DIST     | \$100,000.00        |
| 1621-430-03-9000-310  | MAIN CONT SVCES - DIST | \$ 83,118.61        |
|                       | <b>Subtotal</b>        | <b>\$253,118.61</b> |

REASON FOR TRANSFER REQUEST: To allow for anticipated costs associated with District-wide utility expenses.

**B.4.** Recommendation to approve **2022-23** general fund appropriation requests:

| <u>FROM BUDGET CODE</u> |                          | <u>AMOUNT</u>     |
|-------------------------|--------------------------|-------------------|
| 2110-450-04-2000-309    | TCHG SUP EH PHYS ED      | \$ 169.21         |
| 2110-450-06-2000-309    | TCHG SUP HGT PHYS ED     | \$1,053.30        |
| 2110-450-07-2000-309    | TCHG SUP HH PHYS ED      | \$ 126.95         |
| 2110-450-08-2000-309    | TCHG SUP HS PHYS ED      | \$ 22.31          |
| 2110-450-09-1400-309    | SUP & MATERIALS- HLTH ED | \$2,000.00        |
| 2110-450-09-2000-309    | TCHG SUP MS PHYS ED      | \$ 32.72          |
|                         | <b>Subtotal</b>          | <b>\$3,404.49</b> |

| <u>TO BUDGET CODE</u> |                       | <u>AMOUNT</u>     |
|-----------------------|-----------------------|-------------------|
| 2855-450-08-6800-309  | INTER-SCH SUPPLIES HS | \$3,404.49        |
|                       | <b>Subtotal</b>       | <b>\$3,404.49</b> |

REASON FOR TRANSFER REQUEST: To cover anticipated costs associated with interscholastic supplies needed at the high school for the remainder of the school year.

**B.5.** Recommendation to approve **2022-23** general fund appropriation requests:

| <u>FROM BUDGET CODE</u> |                     | <u>AMOUNT</u> |
|-------------------------|---------------------|---------------|
| 2010-490-03-9000-301    | C&I - BOCES SVCS    | \$8,421.59    |
| 2060-490-03-9000-301    | RESEARCH-BOCES SVCS | \$6,841.97    |

|                      |                        |                    |
|----------------------|------------------------|--------------------|
| 2070-490-03-9000-301 | BOCES SVCES PROF DEVEL | \$6,842.00         |
|                      | <b>Subtotal</b>        | <b>\$22,105.56</b> |

|                       |                  |                    |
|-----------------------|------------------|--------------------|
| <u>TO BUDGET CODE</u> |                  | <u>AMOUNT</u>      |
| 2110-490-03-5700-301  | BOCES ARTS IN ED | \$22,105.56        |
|                       | <b>Subtotal</b>  | <b>\$22,105.56</b> |

REASON FOR TRANSFER REQUEST: To reallocate funds within the BOCES system to allow for payment from the appropriate budget codes.

- B.6.** Recommendation to approve a payment in the amount of \$37,271.27 to Ingerman Smith, L.L.P. for legal services rendered to the district for the period ending 2/28/2023.
- B.7.** Recommendation to approve the following payments to BBS Architects for professional services rendered to the district and reimbursable expenses pertaining to capital improvements at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

| Payment      | Location/ Project | Budget           | PO #S     | Inv # |
|--------------|-------------------|------------------|-----------|-------|
| \$114,765.00 | HS Prof. Svcs.    | 2110-245-08-23HS | H23-00009 | P4    |

- B.8.** Recommendation to approve the following payments to Park East Construction Corporation for construction management services and reimbursements rendered to the district pertaining to various projects at the locations indicated in the table below. [Funds will be deducted from the Capital Budget Codes indicated in the table below.]

| Payment    | Location/Project | Budget           | PO #      | Inv #          |
|------------|------------------|------------------|-----------|----------------|
| \$27.27    | EH Reimbursables | 1620-293-04-22EF | H23-00078 | CI 2022 - 4    |
| \$4,920.00 | HS Prof. Svcs.   | 1620-293-08-23HS | H23-00167 | CI 2022 HS - 1 |

- B.9. BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby approves the Agreement and the Rider to the Agreement between Bayville Adventure Park;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute necessary documents to effectuate said Agreement and Rider to the Agreement on behalf of the Board of Education subject to approval by counsel.

**B.10. RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2023-2024 school year between Roslyn and East Williston UFSD for the transportation of children, subject to approval by counsel, and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be authorized to execute any documents necessary to effectuate said Agreement on behalf of the Board of Education.

**B.11. RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2023-2024 school year between Roslyn and North Shore UFSD for the transportation of children, subject to approval by counsel, and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be authorized to execute any documents necessary to effectuate said Agreement on behalf of the Board of Education.

**B.12. RESOLVED** that the Board of Education hereby approves the Inter-Municipal Agreement for the 2023-2024 school year between Roslyn and Westbury UFSD for the transportation of children, subject to approval by counsel, and

**BE IT FURTHER RESOLVED** that the President of the Board of Education be authorized to execute any documents necessary to effectuate said Agreement on behalf of the Board of Education.

**B.13.** Joint Northwest Transportation Bid with Carle Place UFSD, East Williston UFSD, Glen Cove Schools, Great Neck UFSD, Herricks UFSD, Manhasset UFSD, North Shore Central SD, Port Washington UFSD, Roslyn UFSD and Westbury UFSD

**WHEREAS**, it is the plan of a number of public school districts in Nassau County, New York to bid jointly Transportation Services, and

**WHEREAS**, the Roslyn Union Free School District is desirous of participating with other school districts in Nassau County in the joint bidding of the services mentioned above as authorized by General Municipal Law, Section 119-0 and

**WHEREAS**, the Roslyn Union Free School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Boards of Education and making recommendations thereon, therefore

**BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby appoints the Business Official or his/her designee to represent it in all matters related above, and

**BE IT FURTHER RESOLVED**, that the Roslyn Union Free School District Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned services, and

**BE IT FURTHER RESOLVED**, that the Roslyn Union Free School District Board of Education agrees to assume its proportionate share of the costs of the cooperative bidding, and

**BE IT FURTHER RESOLVED**, that the Roslyn Union Free School District Board of Education agrees (1) to abide by the majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s) it will conduct all business directly with the successful bidder(s).

**B.14. WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

**WHEREAS**, the Roslyn Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

**WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

**BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

**BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

**BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Land Survey and Utility Locating Services

**B.15. WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

**WHEREAS**, the Roslyn Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law § 119-o and Education Law Section 1950; and

**WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law § 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

**WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

**WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid

specifications, advertising for bids, accepting and opening bids, evaluating bids, awarding via Eastern Suffolk BOCES Board approval, and reporting the results to the Participant.

**BE IT RESOLVED** that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

**BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

**BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

**BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law §119-o.2.j.

**BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

This Resolution solely applies to the Cross Contact for Bid: Doors - Repair, Maintenance and Installation.

**B.16. Extraclassroom Activity Treasurer Reports (Attachment B.16.)**

High School, February 2023

Middle School, February 2023

**B.17.** Recommendation to accept, pursuant to receipt by the Roslyn UFSD, a donation from NYSIR (New York Schools Insurance Reciprocal), in the amount of \$1,000.00, to be appropriated to 1620.450.07.9000.701 in order to purchase sensory items for use at Harbor Hill School, with the understanding that this increase in appropriations is the result of unanticipated revenue and therefore will result in no impact on the tax levy.

**B.18.** Recommendation by Craig Johanson, Middle School Principal, to declare as obsolete the attached items which are damaged beyond repair and no longer in use in the district. It is recommended that they be discarded. **(Attachment B.18.)**

## **CURRICULUM AND INSTRUCTION:**

**C&I.1** Recommendation to accept the confidential stipulations of the CPSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 9, 10, 15, 16, 17, 21 and 24, 2023.

**C&I.2** Recommendation to accept the confidential stipulations of the CSE for the dates listed below as well as the implementation plans for the corresponding special education programs, services and parent notification as previously approved by the Committee on March 3, 6, 14, 17, 21 and 27, 2023.

**C&I.3** Recommendation to approve 1 advisor, 2 chaperones and 24 students to attend the DECA ICDC Conference in Orlando, Florida from ~~April 24, 2023~~ April 21, 2023 through April 26, 2023 at a cost to the district not to exceed \$36,139.00. [Total cost of trip is not to exceed \$62,131.00; student contribution including fundraising is \$25,992.00; district contribution is not to exceed \$36,139.00].

Trip was originally approved at March 23, 2023 Board of Education meeting C&I.4.

**C&I.4** Recommendation to approve Michael Goldspiel to attend the SXSW EDU (South by Southwest EDU) 2023 in Austin, Texas on March 5, 2023 through ~~March 9, 2023~~ March 11, 2023 at a cost to the district not to exceed \$2,597.00.

Trip was originally approved at the December 15, 2022 Board of Education Meeting C&I.7.

**C&I.5** Recommendation to approve Susan Warren to attend the ASBO New York Education Summit & Expo in Saratoga Springs, New York from June 4 through 7, 2023 at an estimated cost to the district of \$1,742.55.

**C&I.6** Recommendation to approve Edward Joyce to attend the ASBO New York Education Summit & Expo in Saratoga Springs, New York from June 4 through 7, 2023 at an estimated cost to the district of \$1,720.93.

**C&I.7** Recommendation to approve Winsome Ware to attend the ASBO New York Education Summit & Expo in Saratoga Springs, New York from June 4 through 7, 2023 at an estimated cost to the district of \$1,415.00.

**C&I.8** Recommendation to approve Frank Mauriello, 185 students and 15 other chaperones to attend the Marching Band Camp in Hinsdale, Massachusetts from August 14, 2023 through August 20, 2023 at an estimated cost to the district not to exceed \$64,925.00. [Total cost of the trip is not to exceed \$177,360.00; student contribution including fundraising is \$112,435.00; district contribution is not to exceed \$64,925.00].

**C&I.9** Recommendation to approve Thomas Kundmueller and 1 student to attend the ISEF: International Science & Engineering Fair in Dallas, Texas from May 13, 2023 through May 19, 2023 at a cost to the district not to exceed \$6,083.87.

**BOARD OF EDUCATION:**

**BOE.1 RESOLVED** that the Board of Education hereby adopts the budget in the amount of \$127,474,805 be presented to the qualified voters of the district at the Annual Meeting on May 16, 2023, and

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorize the submission to the State Education Department and publication of the 2023-2024 Property Tax Report Card. (**Attachment BOE.1 as Revised**)

**BOE.2** Recommendation that Sharon Margolin be appointed to Assistant District Clerk in the conducting of the Annual Budget Vote and Election to be held on May 16, 2023 at a compensation to be determined.

**BOE.3 NASSAU BOCES ADMINISTRATIVE OPERATIONS BUDGET & ELECTION OF BOARD TRUSTEES:**

**[a] BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby approves the Nassau BOCES Proposed Administrative Operations Budget for the 2023-2024 school year in the amount of \$25,220,812.00.

**[b] BE IT RESOLVED** that the Board of Education of the Roslyn Union Free School District hereby cast its votes to fill these three (3) BOCES Board seats effective July 1, 2023 from the candidates so nominated, Deborah Coates, Lawrence Greenstein, Eric B. Schultz

**BOE.4 BE IT RESOLVED** that the Board of Education hereby authorizes the District to enter into an agreement with CESO Communications for the provision of communications auditing services, subject to the terms and conditions of an agreement to be prepared by District counsel;

**BE IT FURTHER RESOLVED** that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate said agreement on behalf of the Board of Education.

**BOE.5** Recommendation to add Temple Sinai Early Childhood Center, a non-profit organization to the Approved Advertisers List in accordance with Policy #1511. (**Attachment BOE.5**)

**BOE.6 BE IT RESOLVED**, that the Board of Education of the Roslyn Union Free School District hereby accepts the “Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations” Report for fiscal year July 1, 2021 through

June 30, 2022 from the District's internal auditor, Nawrocki Smith, L.L.P.

**BOE.7 WHEREAS** the Board of Education has received and accepted the "Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations" Report for fiscal year July 1, 2021 through June 30, 2022 from the District's internal auditor, Nawrocki Smith, L.L.P (the "Internal Audit Report"); and

**WHEREAS**, the District Administration has studied the Internal Audit Report and the recommendations contained therein and further prepared a "Corrective Action Plan" in response to the recommendations contained in the Internal Audit Report; and

**WHEREAS**, the Citizens Audit Advisory Committee has further reviewed the recommendations contained in the Internal Audit Report and the District's Corrective Action Plan in response to same; and

**WHEREAS**, the Citizens Audit Advisory Committee recommends that the Board of Education approve the Corrective Action Plan; and

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education hereby approves the Corrective Action Plan for the "Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations" Report for fiscal year July 1, 2021 through June 30, 2022; and

**BE IT FURTHER RESOLVED** that the Board of Education directs that District Administration submit the Corrective Action Plan to the State Education Department on behalf of the Board of Education; and

**BE IT FURTHER RESOLVED** that the Assistant Superintendent for Business and Administration is hereby be authorized to sign the Corrective Action Plan submission to the State Education Department on behalf of the Board of Education.

**Ms. Ben-Levy moved, seconded by Mr. Koonin and carried by a vote of 7-0, to accept the Personnel Agenda Items P.1 - P.3, Addendum P.1, Business/Finance Agenda Items B.1 – B.18, Curriculum and Instruction Agenda Items C&I.1 – C&I.9 and Board of Education Agenda Item BOE.1 (as revised on Addendum BOE.1), BOE.2 – BOE.7, as a consent agenda.**

#### **Adjournment**

**There being no further business to come before the Board of Education, Ms. Ben-Levy moved, seconded by Dr. Valauri, carried by a vote of 7-0, to adjourn at 8:23 p.m.**

**Respectfully submitted,**  
*Nancy Carney Jones*  
**Nancy Carney Jones**  
**District Clerk**